

MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened with Commissioner Christophersen leading the Pledge of Allegiance then offering an opening prayer.

Commissioner Stokes was excused due to illness.

Chairman Lewis asked for a review of the agenda.

Commissioner Christophersen made the motion to add Compensation time discussion to the agenda. Commissioner Lewis seconded and the motion carried.

Jail Contracts - Attorney Brower gave a short history of how Oneida County arrived at the decision to house prisoners at the Caribou Jail. Originally Bannock County was utilized until their facility was needed for their inmates. From there they were transitioned to Caribou. In this time frame the option of housing in Power County was explored however an agreement between counties could not be reached. It was further explained that the option of utilizing Cache County, Utah was discussed as it was noted that Franklin County is currently using the Cache County facility. During this discussion several concerns were identified. The first concern was liability of transporting across state lines. This was discussed with ICRPM but they could not guarantee the coverage for accidents in another state the same as would be available in Idaho. The second issue was that of access to the public defender. Oneida County's public defender lives in Pocatello and housing in Utah would add considerable distance to the miles traveled when he needs to visit the inmates. A third concern was that of extradition however it was deemed a non-issue as the prisoners are in the custody of Oneida County. The fourth concern was that of the requirement of transferring to the Utah version of Spillman for booking purposes, etc. This action would cost around \$25,000 to \$30,000 dollars and would remove the sheriff from accessing the Idaho Spillman. Sheriff Jones also stated that in his recent communication with Cache County he found that because of their Federal contract, they would not be able to guarantee the eight beds that are currently contracted and that they require that Oneida would be responsible for all transportation due to medical needs where as Caribou takes care of the medical needs.

District Court update – Court Clerk Diane Skidmore reported that the pending Luera case was resolved in the second round of mediation. Along with pleading guilty to lesser charges, he also waived his rights to appeal. The sentencing has been scheduled for early May.

Compensation time – Commissioner Lewis questioned the various departments about their employees accruing comp. time over the 50 hour limit written in the Personnel Policy manual. The 50 hour cap, as explained by Attorney Brower, must be adhered to per Federal Law, because the county has set the limit. It was his recommendation to either increase the cap or transition to overtime pay.

Assessor – Atkinson reported on the mid-winter conference where she learned that personal property discussion is on the table. More specifically when is property considered exempt agricultural and when is it considered production equipment. Also being discussed was the requirement for proof of insurance to be provided when registering your vehicles. The state is moving to an electronic system where all titles will be scanned and sent to them. Air planes will need to be registered now or they will be listed as personal property in the future.

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Atkinson also reported that she was receiving good response to the agriculture letter sent out to the local farmers requesting records to assist in her property valuation. This information will aid in her attempts to keep valuations more accurate.

Probation – No changes to report. They are working with around 35 adults and 15 juveniles.

Road and Bridge – The recent snow storms have caused problems on the Summit due to citizens pushing snow into or across the road and in some cases leaving the snow in the road blocking the travel of their neighbors. This issue is reoccurring however despite sending letters notifying them of the law they continue to show disregard for the law. Their actions only add to the cost and time spent by R&B in their efforts to keep the roads clear. The letter used in the past, warning them of this issue will be used again. Giving them a citation will be the next action.

Weed department – the commissioners were reminded of the February 26th meeting with Idaho Department of Agriculture regarding the possible Grasshopper and cricket issue this summer and the intent to provide bait for the land owners. Mike is training to certify as inspector for weed free hay and straw being shipped across the state line. There is discussion at the state level to add Russian olive to the list of noxious weeds.

Clerk – There are two elections being held on March 12th, a bond election for Joint school district #151 in the Juniper area and a bond election for school district #351. The bond election for #351 will have two questions on the ballot, one for a new elementary school and one for a new auditorium. Absentee ballot requests will be sent today and mail out ballots will be sent by the 26th of February. Voters can cast their ballots early by coming to the court house beginning February 19th through March 8th.

Prosecutor – Jury trial has been rescheduled.

Sheriff – We are seeing an increase in the number of calls and the officers are quite busy. My office is planning for the security needed for the sentencing hearing in the Luera case which has been scheduled for May 3rd, 2019.

Chairman Lewis reported that a grant for work near the “Narrows” project was not funded. A second additional grant is still pending. The “Narrows” project is scheduled to begin early spring. A request for a \$.75 cents raise was presented on behalf for Josh Finder. He was hired in July of 2018 and has now passed his six month introductory period.

Commissioner Christophersen made the motion to approve a \$.75 cent raise for Josh Finder retroactive to January 9th, of 2019.

Commissioner Lewis seconded and the motion carried.

Airport Board – A power point was presented showing the current conditions of the facilities at the airport. The liabilities of these poor conditions were discussed including examples of some surrounding airports that experienced accidents resulting in high monetary payouts. The board is planning a meeting with Bill Statham from the Aeronautical division of the State Department of Transportation. After this meeting takes place they will then finalize their five year plan. With the runway being in poor condition it is one of the first priorities. It was questioned how the maintenance was handled in the past to which it was explained that the county had a rental house at the airport that was used by the maintenance person in exchange for a reduction in rent. This was thought to be a good solution however the house was sold and is no longer an option. Hanger leases are being addressed and a new lease document will be drawn up and approved for use. The last item addressed was the snow removal. It was determined

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that R&B foreman Scott Blaisdell will work with Commissioner Christophersen to work out a good method of keeping the snow removed in a timely manner acknowledging that it will have to wait until the main roads are cleared.

Personnel policy – Attorney Brower has been working to re-write the employee manual however ICRPM has modified their sample policy. It was discussed that the new sample policy should be reviewed and utilized in the rewrite of the proposed new policy. Cody will work on this new document and get it to the other offices for review and then bring to the commissioners in one month for review and approval. *Israskin Mann*

Weed department – Superintendant Larue asked what his limit for spending was. He indicated that some of his equipment has gone bad in the past and he wanted direction on buying new equipment. It was questioned whether he was asking about repairing or replacing equipment. It was noted that all items should be included in the budget request cycle with the exception of unanticipated repairs which happen without notice. If the spending is for the repair of equipment then the authorization is there however if it is to purchase new equipment then it needs to go through the commissioners either at budget time or for unexpected circumstances when the need arises.

Landfill – Supervisor Ward reported that the transmission on their small truck has quite working. The vehicle is a 1985 model and it was questioned if a \$3,000.00 dollar repair would be feasible. Steve *Vehicle Trans - repaired* suggested using the Road and Bridge truck to haul diesel to his equipment until fall at which time he could budget for another truck. Commissioner Lewis indicated that the decision was his to make.

Probation office equipment – A grant was awarded to the probation department and used to purchase a scanner and laptop compatible with the new Idaho Supreme Court's Odyssey program. The officers would like to purchase a second scanner and laptop with money in the Drug Court Trust account.

Commissioner Christophersen made the motion to approve the purchase of an Odyssey compatible scanner and laptop for the probation office with Drug Court Trust funds.
Commissioner Lewis seconded and the motion carried.

Court room security cameras- Sheriff Jones made the request for a second camera to be placed in the court room. The first camera doesn't cover the entire area however if it is repositioned and a second camera installed then the court room can be better monitored. The cost for a second camera with labor to install and also to reposition the existing camera is expected to be around \$1,100.00 to \$1,200.00 dollars.

Commissioner Christophersen made the motion to approve up to \$1,500.00 dollars maximum for the installation of a new camera in the court room and the reposition of the existing camera plus labor.
Commissioner Lewis seconded and the motion carried.

Planning and Zoning –

Craig Jacaway has asked for a variance to allow him to apply for a Class II building permit on his property north of the industrial park. The variance is needed because of concerns from Malad City and the State Health Department concerning septic issues. It is the recommendation of the Planning and Zoning board to approve this request due to the fact that he has an established business at the location with existing buildings.

Commissioner Christophersen made the motion to approve the variance and allow Mr. Jacaway to apply for the class II building permit with the stipulations that he provides the appropriate building permit

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information for the inspectors approval and that he supplies a letter from Malad City and the State Health Department showing that the septic issues have been resolved. Commissioner Lewis seconded and the motion carried.

Rona Hess has asked for a variance on setbacks for an addition of a garage attached to her house. It was explained that the original intent was to replace the current attachment however the walls were in poor condition. To rebuild a new garage and have it tie into the house in a structurally safe manner the original foot print needed to be changed. The changes in the original dimensions make it necessary for a permit. The original structure was grandfathered in for setbacks and a letter from the neighbor was presented whereby giving his approval of the construction.

Commissioner Christophersen made the motion to approve the variance for setbacks as requested by Rona Hess.

Commissioner Lewis seconded and the motion carried.

One agricultural permit submitted by Steve Daniels was reviewed.

Commissioner Christophersen made the motion to approve the Ag. Permit for Steve Daniels. Commissioner Lewis seconded and the motion carried.

It was reported that the P&Z board will hold a public hearing on March 6th, at 6:00 pm in the court room, to take public comment regarding the proposed new zoning classifications.

Cyber security was discussed at the mid-winter conference in Boise and it was noted that ICRPM will be training on this topic in the near future.

The ambulance department is seeking a letter of support from the commissioners for their Idaho EMS grant application. They are asking for funding to help purchase a new ambulance. Their main vehicle has 60,000 plus miles and their 2nd unit has over 100,000 miles and has been in the shop frequently. A new unit will cost around \$165,000.00 dollars and they are hoping to receive \$125,000.00 from the grant.

Commissioner Christophersen made the motion to support the ambulance department in their Idaho EMS grant request.

Commissioner Lewis seconded and the motion carried.

Stace Gerhardt from the Idaho Department of Juvenile Corrections met with the board of commissioners and presented the annual Juvenile Justice report showing the activity and efforts made to help the youth that are in the system.

The claims were reviewed for approval.

Commissioner Christophersen made the motion to approve the claims as submitted. Commissioner Lewis seconded and the motion carried.

The meeting minutes from January 28th, were reviewed.

Commissioner Christophersen made the motion to approve the meeting minutes from January 28th, as submitted.

Commissioner Lewis seconded and the motion carried.

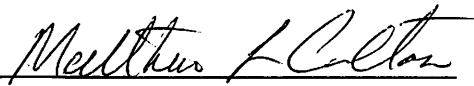
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ADA compliance – It was stated that based on recommendations, some work on two bathrooms were needed to accommodate wheel chairs; the main bathroom on the first floor and the women's bathroom on the top floor. A bid sheet will need to be drawn up prior to posting for bids.

Training - Attorney Brower addressed the purchase requirements and when the county would need to bid projects or when they could purchase without bids. He further spoke about the requirements that must be followed when passing an ordinance.

Following the training the meeting was adjourned.



Bill Lewis, Chairman

Matthew L. Colton, Clerk